



**CMEA | ACME**

Canadian Music Educators' Association  
L'Association canadienne des musiciens éducateurs

## ANNUAL BOARD REPORTS 2015

PRESIDENT 2015-2017

**PORTFOLIO:**  
**President**

**Portfolio Holder(s) (name):** Kirsten MacLaine  
**Email:** [kirstenmaclaine@cmea.ca](mailto:kirstenmaclaine@cmea.ca)

**Term of Office: (dates)** July 1, 2015 – Present

**Attachments**

***Progress/highlights over the past year***

- My first honour as incoming President was to attend our National Conference in Winnipeg. While at the conference, I hosted several informal receptions for our former Board members and our invited guests.
- With our outgoing President, Mark Reid, I assisted in the presentation of our CMEA awards during the opening reception.
- I chaired meetings of both our Executive, as well as our Elected Board before and immediately following the conference. The most pressing issue at all of these meetings was to make some important budget decisions in an effort to be more fiscally conservative until we have final financial details from the National Conference.
- While in Winnipeg, Rebecca Brown and I had a productive meeting with our Travel Partner, Educational World Tours to better facilitate our CMEA travel arrangements. We have also sent out a request to our membership to gauge interest in organizing a CMEA travel pool/contingent to ISME Glasgow, 2016.
- I also met with Dr. Leslie Linton and Dr. Mary Kennedy, Director of Publications, to discuss our Board's desire to move toward a predominantly electronic format for our Journal.

- On behalf of the CMEA, I have written thank you notes to all members of the Conference committee, all industry partners and the Winnipeg School Board.
- Thank you gifts have been purchased and given to the Conference Committee Co-Chairs, as well as our membership coordinator.
- I have spoken several times with the Conference Co-Chairs and Treasurer as we work to finalize any outstanding details post conference.
- As requested by the conference chairs, a letter was sent to the Museum of Human Civil Rights expressing our concerns regarding actions taken by their security staff on the evening of our reception with one of our invited guests.
- In response to various requests, I have written letters of welcome and introduction for MEA conference handbooks and the Journal.
- I continue to communicate with various CMEA partners and Board members on a regular basis to forward the work of our organization including our research consortium chair, website developer and Journal publisher.
- Travel memos were drafted for our upcoming meetings in Toronto and these, along with an announcement for our AGM, have been circulated.
- I attended a Coalition for Music Education meeting as CMEA representative.

### ***Concerns/Issues & Solutions***

- Our first issue as a Board will be to complete any outstanding tasks remaining from our National Conference this past July and then carefully consider the desirability of hosting another conference in 2017.
- Should it be the will of the Board to host a conference in 2017, immediate action will have to be taken to begin planning for this event.
- The transition to an eJournal has presented some concerns, mainly the challenge for our membership coordinator to maintain current email addresses for our members. Working with the Provincial MEAs, we hope to devise a system that will allow us to send a Journal to all of our membership.
- As we increase our subscriptions for electronic Journals, we must invest in maximizing its electronic potential, for example embedded links would make it a more interactive document.
- Continued Budget challenges with declining membership are requiring that we make some changes about how we both earn and spend money.

### ***Action items for Portfolio Holder***

- Discern what is the will of the Board in terms of a future CMEA conference?
- Continue to address budget challenges.
- Raise profile of National organization within Provincial MEAs to assist our VP in strengthening relationships and increasing membership.
- Continue to work with the PAC committee to develop a more interactive electronic Journal.
- Continue to assist and support our current bid for ISME 2020.
- Chair Full Board meetings in Toronto, October 3<sup>rd</sup> and 4<sup>th</sup>, 2015.
- Send representation to FAMEQ conference and COC Conference.

### ***Action items for Board***

- Decide whether or not another CMEA conference is desirable? If so, where?
- Approve a budget document that is fiscally responsible while serving the priorities of our organization.
- Examine how we can raise the profile of our organization and improve membership numbers by strengthening our relationship with our Provincial partners.

**Other:**

**Submitted By: Kirsten MacLaine**

**Date Submitted: September 14<sup>th</sup>, 2015.**

VICE PRESIDENT 2013-15

**PORTFOLIO:**  
**Vice President**

**Portfolio Holder(s) (name): Kirsten MacLaine**  
**Email: [kirstenmaclaine@cmea.ca](mailto:kirstenmaclaine@cmea.ca)**

**Term of Office: (dates) July 1, 2014-June 30, 2015**

**Attachments**

***Progress/highlights over the past year***

- In August 2014, I attended Executive meetings in Winnipeg, Manitoba.
- In September 2014, I travelled to the NLMSIC conference where I brought greetings on behalf of CMEA and shared current work being done by our National Association, including the National conference.
- In October 2014, I attended Full Board meetings in Winnipeg, Manitoba. As part of my portfolio, I chaired the Provincial Presidents meeting and also made a presentation to the Full Board on meeting protocol and Roberts Rules of Order.
- In November, I traveled to NSMEA to address the Nova Scotia membership, share information about the National Conference, as well as speak to the current challenges the NSMEA face collecting CMEA membership dues.
- During the New Year, I continued to connect with Music Educators in Alberta and New Brunswick in an effort to work together to find a way that CMEA could help support their province in the development of an MEA.
- In May, I attended the Leadership Retreat for the Coalition for Music Education in Toronto, Ontario and represented CMEA at the table.

- In June I attended several conference planning meetings to offer my support.

### ***Concerns/Issues & Solutions***

- There remain challenges regarding declining membership in some Provinces, as well as the continued efforts to develop MEAs in both Alberta and New Brunswick. Raising the National profile of our organization as well as continued visits and offers of support will help these MEAS to overcome this challenge.
- Concerns regarding the fiscal viability of our first National conference were somewhat alleviated with last minute efforts to secure additional sponsorships and increased communication between the CMEA Board and the Conference Planning Committee. Should the CMEA wish to proceed with another National conference, clear guidelines must be established and upheld regarding communication and engagement between the Conference planners and the CMEA Board.

### ***Action items for Portfolio Holder***

-As I move into my new role as President, it is my goal to support our incoming Vice President as she takes over this portfolio and assist her as she continues to make progress in strengthening our relationships with our Provincial Affiliates.

### ***Action items for Board***

-To continue to support the Vice-President's work to further build relationships with our Provincial MEAs and establish organizations in Alberta and New Brunswick.

### ***Action items for President and/or Executive***

- As additional support to the work of the Vice President, to consider how the work of our Board might further help raise the profile of our organization with our Provincial MEAs. For example, should we decide to continue to host a conference, the choice of location could be done strategically to raise profile in an area where the current CMEA profile is missing or weak.
- Establish clear guidelines and expectations concerning communication between our Board and any satellite groups or organizations that are working on our behalf.

### **Other:**

**Submitted By: Kirsten MacLaine**

**Date Submitted: September 14<sup>th</sup>, 2015.**

VICE PRESIDENT 2015-2017

**PORTFOLIO: Vice President**

**Portfolio Holder(s) (name):** Helen Coker  
**Email:** helencoker0@gmail.com

**Term of Office: (dates)** July 2015 – June 2017



***Progress/highlights over the past year***

- Transitioning into the role of Vice President
- Supported the CMEA National Conference in their planning
- Worked with Gena Norbury, Leslie Linton and Kirsten MacLaine on the procedures for the electronic version of the Journal

***Concerns/Issues & Solutions***

***Action items for Portfolio Holder***

- Continue to learn more about the role
- Work closely with Kirsten in order to create a common vision and direction
- Laisse with provincial presidents
- Work on ISME 2020 proposal as needed

***Action items for Board***

- Please feel free to send me any feedback and let me know how I can support you

***Action items for President and/or Executive***

**Other:**

**Submitted By:** Helen Coker

**Date Submitted:** September 14, 2015

PRESIDENT 2013-2015 and PAST PRESIDENT attached

TREASURER attached

SECRETARY 2013-2017

**PORTFOLIO:**  
Secretary

**Portfolio Holder(s) (name):** Rebecca Brown  
**Email:** [beckybmusic@gmail.com](mailto:beckybmusic@gmail.com)

**Term of Office: (dates)** July 1 2013- present

**Attachments**

***Progress/highlights over the past year***

- Reorganization of official documents, both electronic and hard copy
- Organization of travel arrangements and working directly with Educational World Tours
- Initiation of travel pool for ISME 2016 and 2018

***Concerns/Issues & Solutions***

- Communication break downs and changing of contact information needs to be kept updated

***Action items for Portfolio Holder***

- Coordinate (with EWT) the travel pool for ISME 2016 Glasgow
- Update both electronic and hard copy Policy Manual

***Action items for Board***

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**Other:**

**Submitted By:** Rebecca Brown

**Date Submitted:** September 14<sup>th</sup>, 2015.

DIRECTOR OF AWARDS AND RECOGNITION

**PORTFOLIO:**  
Awards and Recognitions

**Portfolio Holder(s) (name):** Donalda Westcott  
**Email:** djwestcott@nstu.ca

**Term of Office:** July 2015-June 2017

Attachments

***Progress/highlights over the past year***

During the past year the Awards and Recognitions Committee has worked to frame new terms of reference for the inaugural Excellence Awards that were presented at the CMEA National Conference in Winnipeg in July 2015. We also continue to publicize the awards and garner nominations nationally.

***Concerns/Issues & Solutions***

The current selection process for award recipients and the associated voting procedures will require attention throughout the coming year

***Action items for Portfolio Holder***

- Continue to publicize the awards and their criteria throughout Canada
- Meet regularly with the Awards and Recognitions committee to discuss, vet and plan for upcoming award presentations
- Revise and revamp, as necessary the terms of reference for the Awards and Recognitions committee including the current selection and vetting processes

***Action items for Board***

- Continue to publicize and celebrate the achievements of Canadian Music Educators through the presentation and nomination of applicants for our various awards

***Action items for President and/or Executive***



**Other:**

**Submitted By: Donalda Westcott**

**Date Submitted: September 12, 2015**

DIRECTOR OF RESEARCH AND PUBLICATIONS

**PORTFOLIO:**

Director of Research and Publications

**Portfolio Holder(s) (name):** Dr. Mary Kennedy

**Email:** makenn@uvic.ca

**Term of Office: (dates)** July 1, 2015-June 30, 2019

**Attachments**

***Progress/highlights over the past year***

1. Administered the 2<sup>nd</sup> Annual Pat Shand Canadian Essay Contest: Joint Winners: Dr. Bernie Andrews and Adam Duncan
2. Worked with PAC to secure a new Journal Editor: Dr. Leslie Linton
3. Worked with Dr. Linton to facilitate transition to bi-lingual journal
4. Worked with PAC to secure a new Peer Review Editor for the Journal: Dr. Leslie Linton
5. Secured CMEA membership on the JCoR: Co-Chair: Dr. Ben Bolden; Members: Dr. Francine Morin, Dr. Jim Sparks and Ms. Marlene Nolet
6. Administered the 2015 CMEA Graduate and Undergraduate Essay Competition: there were 4 graduate essays and 24 undergraduate essays
7. Worked with Senior Book Editor, Dr. Susie O'Neill on postal delivery of 2015 CMEA Research to Practice Book and also on the budget for the next book.
8. Worked on a first fundraising initiative which was an appeal to CMEA board members and former board members to help support the 2015 National Conference

***Concerns/Issues & Solutions***

1. The transition to an electronic journal occurred in late summer with the first electronic journal being sent out to members with the note that those who wished a print copy request it. Print copies were sent to all institutions. The development of the electronic format is ongoing with plans for interactive material in the future. The crucial matter is that the journal must be discoverable on research data bases.

2. The conference fund-raising initiative did not gain traction.
3. The John Adaskin material from the former U of T website is now ready to be uploaded to the CMEA website. Our webmaster, David Ennis, will take care of that process.
4. The JCoR just created needs to be followed as it begins its work.

***Action items for Portfolio Holder***

1. It will be my responsibility to keep in touch with the editor and report to the board as things develop.
2. I would like to work on developing a fundraising arm for the CMEA, now that we know that the organization is a registered Canadian charity and can issue tax receipts. Step one is to create a catchy box ad for the journal that can be inserted each issue to draw attention to donation possibilities. Step two would be to write a piece for the column I edit (Canadian Music in Education) once again drawing attention to the wonderful possibilities that donations would allow us.
3. I will follow that process with David Ennis.
4. I will follow the progress of the JCoR as the CMEA Board Rep Ex Officio

***Action items for Board***

1. Discussion of fundraising policy at our Year-End Meetings in October, 2015 in Toronto, ON

***Action items for President and/or Executive***

**Other:**

**Submitted By:** Dr. Mary Kennedy

**Date Submitted:** September 14, 2015

DIRECTOR OF MEMBER ENGAGEMENT 2013-2015

**PORTFOLIO:** Director, Member Engagement

**Portfolio Holder(s) (name):** Helen Coker

**Email:** helencoker0@gmail.com

**Term of Office: (dates)** July 2013 – June 2015

**Attachments**

***Progress/highlights over the past year***

- Continued to post regularly on Facebook
- Sent sets of CMEA publications to all faculties that teach Music Education in order to promote our resources
- Supported Membership Secretary Gena Norbury in her role
  - Correcting email addresses
  - Tracking Ebsco subscriptions
  - Distribution of the journal electronically
- Worked on ISME 2020 proposal and bid book
- Supported the CMEA National Conference in their planning

***Concerns/Issues & Solutions***

- A challenge to connect with members beyond social media and the newsletter

***Action items for Portfolio Holder***

- Support the new Director in this portfolio

***Action items for Board***

***Action items for President and/or Executive***

**Other:**

**Submitted By:** Helen Coker

**Date Submitted:** September 14, 2015

DIRECTOR OF MEMBER ENGAGEMENT 2015-2017

**PORTFOLIO:**  
**Director of Public Relations and Member Engagement**

**Portfolio Holder(s) (name):**  
**Kathy Conway-Ward**  
**Email: catherineconway-ward@nlesd.ca**

**Term of Office: (dates) July 1, 2015 – June 30, 2017**

**Attachments**

***Progress/highlights over the past year***

- Posted pictures from CMEA Conference in Winnipeg to social media
- Developed and posted “Meet the Elected Board” series to Facebook and Twitter page

***Concerns/Issues & Solutions***

- Job description for this portfolio

***Action items for Portfolio Holder***

- Develop CMEA member survey to gain feedback – what are the needs of membership?
- Collaborate info for a “Meet the Full Board” series for social media
- Devise template for an email version of “Meet the Board”
- Brainstorm ideas for a resources page for K-12 music teachers

***Action items for Board***

- Director of Communications – distribute survey and Meet the Board
- Suggestions for resources to include for teachers
- Discuss ideas for establishing CMEA presence/exposure at provincial MEA conferences and other national music education events (ie. Podium, MusicFest, regional festivals, etc)
- MEA Presidents – promote CMEA social media activities

***Action items for President and/or Executive***

- Treasurer – what kind of budget (if any) is there for PR activities?
- Vice-President – establish collaborative network for MEA Presidents and PR
- President – include greetings for conferences, CME journals, CMEA newsletters

**Other:**

Possibility of an events listing (Music Festivals, conferences, professional development, etc)

**Submitted By: Kathy Conway-Ward**

**Date Submitted: September 6, 2015**

**DIRECTOR OF COMMUNICATIONS**

**PORTFOLIO: Director of Communications**

**Portfolio Holder(s) (name): Kara Helms**

**Email: kara.helms@sasktel.net**

**Term of Office: (dates) January 2014-June 2017**

***Progress/highlights over the past year***

As Director of Communications, it has been a priority to distribute relevant and time sensitive information to our members and affiliates. Four electronic newsletters (Fall, Winter, Spring, and Summer) were distributed in 2014-2015. In preparing each newsletter, connections were made with CMEA members to celebrate, share, and inform our membership of current events and special projects. Thank you to everyone who contributed news items and photographs to share with the membership. Please continue to provide feedback regarding format, frequency, and content of electronic newsletters. Information and highlights from our membership are welcome additions to future publications.

Links for newsletters were posted on the CMEA Facebook page and website. Special thanks to our Webmaster, David Ennis, and Director of Public Relations and Member Engagement, Helen Coker, for making this information available to a wider audience. Maintaining up-to-date distribution lists of CMEA members remains an important part of disseminating information. Membership Coordinator, Gena Norbury, is a valuable resource in reaching this goal.

***Concerns/Issues & Solutions***

One issue of concern is dealing with inaccurate or outdated email contact information for members. Cross-referencing these bounce-back accounts with the membership coordinator could help to reduce the number of members who are not currently receiving CMEA mail-outs.

***Action items for Portfolio Holder***

Future goals for my role as Director of Communications are:

<ol style="list-style-type: none"> <li>1. Maintain current member distribution list on mail server (Mail Chimp)</li> <li>2. Continue to share highlights from provincials MEA's in electronic newsletter</li> <li>3. Collaborate with other CMEA directors to gather and provide access to online music education resources for membership</li> </ol>
<b><i>Action items for Board</i></b>
<ul style="list-style-type: none"> <li>- Notify Director of Communications of any errors or changes to email addresses for members in their provincial organization.</li> <li>- Submit news and highlights to be shared with CMEA membership in quarterly newsletters.</li> </ul>
<b><i>Action items for President and/or Executive</i></b>
<ul style="list-style-type: none"> <li>- Provide any additional "Notes from the President" for future CMEA newsletter publications.</li> </ul>
<b>Submitted By: Kara Helms, Director of Communications</b>
<b>Date Submitted: September 9<sup>th</sup>, 2015</b>

DIRECTOR OF HIGHER LEARNING
<b>PORTFOLIO:</b> Director of Higher Learning
<p><b>Portfolio Holder(s) (name):</b> Valerie Peters  Email: Valerie.peters@mus.ulaval.ca  Phone: 418-656-2131 (8247)</p> <p><b>Mailing address:</b>  Faculté de musique  Pavillon Louis-Jacques-Casault  1055, avenue du Séminaire  Université Laval, Québec (Québec)  G1V 0A6 (Canada)  Tél. / Tel. : 418-656-2131 (8247)  Fax: 418-656-7365  Courriel/Email: <a href="mailto:Valerie.peters@mus.ulaval.ca">Valerie.peters@mus.ulaval.ca</a></p>
<b>Term of Office: (dates) 2014 - 2017</b>

**Meeting Date(s): October 2-3, 2015**

**Attachments**

***Progress/highlights over the past year***

Getting to know the organization, my role.

Multiple communications re. student chapters.

Spring, 2015: French publications in the CMEA journal (2 of my graduate students).

July 2015: CMEA Conference: Networking with faculty members at Canadian postsecondary institutions where music education programs exist and meeting teachers from all across the country. Connected with the French community in Manitoba. There is a real need to share music education materials across the country in French.

September 2015: Attended SMTE Conference (Society for Music Teacher Education). Policy issues will be important for music education in the coming years and we hope to contribute something important and useful to the profession regarding music teacher working conditions (survival kits?).

***Concerns/Issues & Solutions***

“Serve as the Elected Board liaison to the Student Chapter Board Contributor and support the membership base by engaging pre service music educators”. This is in the job description. I have tried to do this without much success.

***Action items for Portfolio Holder***

Letter regarding Student Chapters

Research proposal (Survey: Artistic Learning in Action, Part 4) to be submitted to the joint committee on research (CMEA-CMEC).

***Action items for Board***

FAMEQ members who paid their CMEA fees need to be on the e-mail list. I have not received anything. I spoke to Maryse Forand at FAMEQ and she said that the list was sent last year after the provincial conference. Need to follow up on this. Some people received a welcome e-mail but no membership number and no other communications.

Collaboration on marketing the research survey (journal, newsletter, etc.).

***Action items for President and/or Executive***

Validate the letter regarding the student chapters.

<b><u>Other:</u></b>
<b>Submitted By:</b> Valerie Peters
<b>Date Submitted:</b> September 24, 2015

YMEA- No report

<b>BRITISH COLUMBIA MUSIC EDUCATORS ASSOCIATION</b>	
<b>PORTFOLIO:</b>	<b>BCMEA</b>
<b>Portfolio Holder(s) (name):</b> Cindy Romphf <b>Email:</b> bcmusiced@gmail.com <b>Mailing address:</b> BCMEA c/o BCTF 100 - 550 West 6th Ave. Vancouver, B.C., Canada V5Z 4P2	
<b>Term of Office: (dates) October 2014 - October 2016</b>	
<input type="checkbox"/> <b>Attachments</b>	
<i>Progress/highlights over the past year</i>	



Considering that in late September of 2014 the province of BC and the BCTF finally reached a settlement to a very long contract dispute, our 2014 conference was exceptional and was well attended with 477 delegates. It was a well needed event for teachers to re-energize and re-charge after such a draining and drawn out dispute. At that time we also celebrated the achievement of BC colleagues with awards recognizing excellence in classroom instruction and support for the music education community – Janine Webster and Rob Goddard (Outstanding Music Educators – Secondary), Pam Hetrick (Outstanding Music Educator – Elementary), and the CMEA Builder’s Award was presented to Peggy Bochun. An Honorary Life Membership was presented posthumously to Darlene Ngo. We would like to recognize and thank those on the Conference Planning Committee for their excellent work and thank Alia Chua and Matthew Martin for their efforts with our 2014 conference.

*Concerns/Issues & Solutions*

Towards the end of the school year, a few of school districts were going through reconfiguration; some funding and timetabling issues were apparent.

S.D. 70 (Alberni) was transitioning from having middle schools (Gr. 6 - 8) to having only elementary (K - 7) and secondary (8 - 12) schools. With communication and support with the BCMEA, issues between the music teachers and the school board were resolved.

S.D. 73 (Kamloops) was transitioning from having elementary and secondary schools to including middle schools (Gr. 6 - 8). There was some major issues with timetabling with the first middle school transitioning. With consultation with the music teachers, a letter was written to the school board regarding the importance of music at the middle school level with examples of successful middle school timetables of schools with flourishing music programs.

S.D. 39 (Vancouver) school board threatened to cut several full time Elementary music positions. CMEBC, where we have two table officers on their board, had representatives on hand to advocate for no cuts. A letter was written to the school board urging to keep the positions, unfortunately a few cuts, but not as much as originally intended.

Using the research that was found in the PQT on the state of elementary music education in BC, the BCMEA has now taken steps into trying to improve this area. We believe that the first step of improvement is bringing back the teaching music specialty designation for that level. A committee was created with representatives from BC Kodaly, BC Orff, BCPSMF and CMEBC to help brainstorm ideas for improvement and for advocacy support.

Advocacy efforts included a poster and postcard campaign. In 2013, we took pictures of delegates holding a sign with a handwritten memo stating why they taught music. These photos were edited, compiled created into a very large poster as well as postcards. At our 2014 conference, members received this postcard in their delegate bag as well as a list of contact information of Members of the Legislative Assembly of British Columbia. We urged our delegates to write to their MLA to support public education.

***Action items for the BCMEA***

- come up with a plan of action to bring back the music teaching designation at the elementary level.
- continue to support school districts who are going through transition, scheduling issues and lack of funding
- continue support the CMEBC and the National counterpart the CME

***Action items for Board***

- create more communication with our LSA's starting by sending out a letter and email to LSA presidents at the beginning of October and having an online meeting in April/May
- be more effective in helping school districts in need

***Action items for President and/or Executive***

- meet with the representatives of BC Kodaly, BC Orff, BCPSMF and CMEBC at our October 2015 conference to come up with a plan of action to bring back the music teaching designation at the elementary level.
- have an online meeting in April/May with LSA Presidents

**Other:**

**Submitted By: Cindy Romphf**

**Date Submitted: September 13, 2015**

SASKATCHEWAN MUSIC EDUCATORS ASSOCIATION

**PORTFOLIO:**  
Saskatchewan Music Educators Association

**Portfolio Holder(s) (name):** Lee Adams  
**Email:** ladams@gscs.sk.ca

**Term of Office:** 2 years

**Meeting Date(s):**

**Attachments**

***Progress/highlights over the past year***

- Provincial Music Conference (Nov. 2014 and planning Nov. 2015)
- Numerous musical events throughout the province which include: Music Fest, Music Monday, Band Camps, Junior and Intermediate Bands, Honour Choir/Band/Orchestra
- Attending the CMEA Conference in Winnipeg in July
- Created funding to send some executive members to attend ISME
- Workshop and Special Project funding has seen a large increase of use
- Piloted a student lead workshop within a school division – hoping to make it provincial in scope for next year.

***Concerns/Issues & Solutions***

- Some band programs have been up for cuts due to lack of funding from the Province
- Sask Culture still pushing to amalgamate our 5 provincial music organizations and have actually made severe errors in calculations to try and prove the lack of viability for our organizations. Refusing to provide us with information on mediated sessions. Sask Culture is failing to meet their own deadlines.

***Action items for Portfolio Holder***

- Continued work with Sask Culture
- Continued work with Provincial bodies to advocate programming
- Implement more musical programming throughout the province

***Action items for Board***

- Help advocating our organization
- Help advocate our programming
- Help advocate for our school programs

***Action items for President and/or Executive***

See Above.

**Other:**

**Submitted By: Lee Adams**

**Date Submitted: September 14<sup>th</sup>, 2015**

MANITOBA MUSIC EDUCATORS ASSOCIATION

**PORTFOLIO:**

**President  
Manitoba Music Educators' Association**

**Portfolio Holder(s) (name): Karen Tole-Henderson  
Email: karen.tolehenderson@lrsd.net**

**Term of Office: November 15, 2014 to present**

**Attachments - FINAL REPORT from MMEA - CCME conference**

***Progress/highlights over the past year***

On October 24, 2014 the MMEA hosted another successful TEMPO conference. The one day conference offered 44 different sessions as well as the Keynote address by Dr. John Feierabend. The Minister of Education, James Allam, brought greetings to the members of the MMEA during our AGM. The MMEA co-sponsored an evening reception with the Winnipeg Symphony Orchestra, St. John's Music and Yamaha Canada, providing members an opportunity to attend a light dinner reception and concert the evening of the conference.

The MMEA surveyed members who teach Kindergarten to Grade 3 in order to gather information regarding the provincial class size initiative entitled 20 K-3. The information gathered assisted the MMEA board in requesting a statement from the Minister of Education that Kindergarten to Grade 3 music classes should have the same class size expectations.

The MMEA surveyed members who teach Grade 9 – 12 High School Music courses regarding which courses were being offered. The information gathered assisted the MMEA

to work together with Department of Education staff. In fall 2014, the province released a new curriculum framework for High School Music courses. The next steps continue to be course development which is ongoing.

Members of the MMEA board met with the Minister of Education on January 9, 2015. This very cordial meeting allowed the MMEA to share updates on a number of initiatives and to share concerns regarding budgets for course development and the 20K-3 initiative. The MMEA annually requests a meeting with the Minister of Education in order to keep the lines of communication open.

The MMEA continues to have a number of subcommittees that work to bring the MMEA Mission and Value statements to life. The Advocacy Committee is making a concerted effort to work together with all of our partner organizations in order to advocate for music education in a pro-active, research driven manner. The Membership chairperson met with members of our partner organization to stream line and strengthen communication regarding membership. A subcommittee is working to revise job descriptions and timelines for all portfolios. A committee is working together with Department of Education statistics staff to determine if involvement in music education courses increases an at risk student's chance of graduating. Our TEMPO committee is piloting an online registration process that has been developed by the Manitoba Teachers' Society.

Together with the Department of Education and Higher Learning, the MMEA hosted Music Month, a series of concerts at the Provincial legislative building in April and into May this year. The concerts included a variety of student ensembles from across the province. Students from Kindergarten to High School were included in the performances. Planning is well in hand for the upcoming Music Month, the dates have been shifted to May in order to avoid the scheduled provincial election.

The MMEA was very pleased to host the Canadian Conference for Music Education, July 9 - 11, 2015. It was a pleasure to welcome music educators from across the country to attend the event. The MMEA has submitted a final report to the conference committee, the final recommendation below. (Complete report attached).

*The Manitoba Music Educators' Association is pleased with the overall conference. Promoting and fostering a national conversation about music education is very important and valuable to the profession and the Canadian Conference for Music Education 2015 went a long way towards achieving that goal.*

*The MMEA would recommend that the CMEA consider hosting another national conference within the next four years. The 2015 conference has provided a model that can be revised and built upon. Thank you once again to all of the dedicated volunteers!*

<i>Concerns/Issues &amp; Solutions</i>
<i>Action items for Portfolio Holder</i>
<i>Action items for Board</i>
<i>Action items for President and/or Executive</i>
<b><u>Other:</u></b>
<b>Submitted By: Karen Tole-Henderson</b>
<b>Date Submitted: September 14, 2015</b>

<b>ONTARIO MUSIC EDUCATORS ASSOCIATION</b>
<b>PORTFOLIO:</b> <b>Ontario Music Educators-President</b> <b>While not a portfolio, I also act as Membership Coordinator for CMEA</b>
<b>Portfolio Holder(s) (name): Gena Norbury</b> <b>Email: eflat@rogers.com</b>
<b>Term of Office: (dates)</b> <b>As President 2014-2016</b>
<input type="checkbox"/> <b>Attachments</b>

<b><i>Progress/highlights over the past year</i></b>
<ul style="list-style-type: none"> <li>• Conference <i>Soundscapes</i> was a success thanks to the great leadership of Helen Coker and Laura Lee Matthie. It was held in London, ON and a new strand was introduced; performance strand. This was well received.</li> <li>• Leadership Retreat for members and directors. Taking place on September 18-20, 2015. We have 16 delegates and all but one Board member in attendance! There are two guests-Eleanor Newman (School Board and Ministry perspective) and Darren Van Hooydonk (Principal perspective).</li> <li>• iInspire#15 conference to take place from November 5-7, 2015 in Toronto. Our co-chairs Kevin Merkley and Tony Leong are working hard to get teachers to participate, especially in light of Ontario's Elementary Teachers job action.</li> <li>• We are being more proactive with an on line presence via Twitter and Facebook</li> </ul>
<b><i>Concerns/Issues &amp; Solutions</i></b>
<ul style="list-style-type: none"> <li>• OMEA would like to know how many Ontario music educators attended the National conference but did not pay fees to OMEA as part of the CMEA constitution with all MEAs. We are also curious to know the break down from other MEA participation</li> <li>•</li> </ul>
<b><i>Action items for Portfolio Holder</i></b>
<ul style="list-style-type: none"> <li>• By the date of the weekend I will be able to answer the request to have CMEA's President in attendance at our Provincial conference. We will be deciding this after discussion with the full board on September 19, 2015.</li> </ul>
<b><i>Action items for Board</i></b>
<b><i>Action items for President and/or Executive</i></b>
<ul style="list-style-type: none"> <li>• Share the results of the National conference re attendance from Ontario</li> </ul>
<b><u>Other:</u></b>
<b>Submitted By: Gena Norbury</b>
<b>Date Submitted: September 14, 2015</b>

NOVA SCOTIA MUSIC EDUCATORS ASSOCIATION
<b>PORTFOLIO:</b>



<b>Nova Scotia Music Educators Association: President</b>
<b>Portfolio Holder(s) (name):</b> Donalda Westcott <b>Email:</b> djwestcott@nstu.ca
<b>Term of Office: (dates)</b> October 2013-October 2015
<input type="checkbox"/>
<b><i>Progress/highlights over the past year</i></b>
<p>The Nova Scotia Music Educators Association continues to work diligently to be a voice for music educators within Nova Scotia. We were very pleased to have been involved with the Coalition for Music Education during the 2013-2014 school year in an effort to help support the new Success in Music Success in Life poster. It is proudly displayed in Nova Scotia schools and elicits much conversation on the need for music advocacy, both with adults and children.</p> <p>NSMEA hosted a very successful Fall Conference in New Glasgow in October 2014, seeing several of our retiring teachers honored with the NSMEA Lifetime Achievement Award, and one teacher with our MusicaViva Award for outstanding contribution to music education in Nova Scotia. CMEA Vice President Kirsten MacLaine was present to bring greetings from the CMEA and speak about the importance of membership at the national level.</p>
<b><i>Concerns/Issues &amp; Solutions</i></b>
<p>The NSMEA continues to struggle with issues of attendance and registration at annual conference, which is our one form of professional development each year. Many associations of the NSTU are finding it equally difficult due to the financial strain that is being placed on many teachers.</p> <p>We are continuing to work closely with our parent association, the Nova Scotia teachers Union to alleviate this issue for teachers who wish to attend conference but have such limitations.</p>
<b><i>Action items for Portfolio Holder</i></b>
As the outgoing President I will continue to support the incoming President as she works on behalf of the Music Educators of Nova Scotia.
<b><i>Action items for Board</i></b>
<b><i>Action items for President and/or Executive</i></b>

<b><u>Other:</u></b>
<b>Submitted By: Donalda Westcott</b>
<b>Date Submitted: September 12, 2015</b>

PRINCE EDWARD ISLAND MUSIC EDUCATORS' ASSOCIATION

<b>PORTFOLIO:</b> Prince Edward Island Music Educators' Association (PEIMEA)
<b>Portfolio Holder:</b> Erin Ling Gillespie <b>Email:</b> ealing@edu.pe.ca
<b>Term of Office:</b> November 21, 2014 – November 4, 2016
<b><i>Progress/highlights over the past year</i></b>
<ul style="list-style-type: none"> <li>• Met with the Economic Welfare Committee of the PEITF to bring forward our collective concerns about the growing practice of schools combining classes for music that are normally taught separately for the rest of the day. Some music teachers were being put into the position of teaching classes with almost twice the recommended number of students in them, or giving up prep time in order to keep classes separate. There is supposed to be a cap on class sizes – the PEIMEA wondered why it didn't seem to apply to specialist classes.</li> <li>• New curricula (elementary music and instrumental music) are in development and a kindergarten curriculum is (finally!) being written (PEI is in the sixth year of having kindergarten in the school system).</li> <li>• Professional Learning Day 2014 was a success. We were able to provide wonderful learning opportunities for both elementary and instrumental music teachers. It is a fantastic day of collaboration, connections, and camaraderie.</li> <li>• Our music teachers continue to collaborate to provide many province-wide enrichment projects for our students. These include, but are not limited to, Honours Band at both the intermediate and senior high levels, a Junior Honours Choir for upper elementary students, Beginning Band Day (and the smaller Elementary Band Day for the schools that start band before grade 7), an adjudicated provincial band festival, and a showcase concert for Music Monday.</li> <li>• Music Monday celebrations included a parade and a concert. The concert featured recording artist Meaghan Blanchard, as well as a 120-voice children's choir, a female cappella group, a children's ukulele club, the high school rock band, and a dance troupe, to name a few. His Honour, Lieutenant Governor Frank L. Lewis was</li> </ul>

in attendance.

- Not PEIMEA's doing, but something we want to share: a new graduation requirement, effective immediately, is a Creativity & Innovation credit. This is huge for Arts Education on PEI and we hope to see the impact in our band programs in terms of retention throughout the senior high years.
- Created a Facebook group to open up communication and collaboration between members. It is a place to share resources, ask questions, promote events, and brainstorm ideas for our music classrooms on PEI.

### ***Concerns/Issues & Solutions***

- Class size issue – multiple homeroom classes being combined for specialist classes putting a strain on resources (space, instruments, patience). Solution: put forward a resolution at the Eastern Area Teachers' Association AGM that called for PEITF to negotiate that current caps or any future caps on class size be enforced for specialist teachers as it is for classroom teachers by hiring an additional teacher as needed. Resolution passed.
- There used to be a concern about the practice of hiring non-music specialists in music positions. All music positions are now being posted with the criteria including candidates needing a specialization in music education. We will continue to push for music specialists in our schools.

### ***Action items for Portfolio Holder***

- Planning the PEIMEA AGM and Professional Learning Day (Nov. 6, 2015)
- Sitting on the K-12 Music Framework/Curriculum Committee to keep our membership updated on the process

### ***Action items for Board***

- Continue to provide the travel pool – it makes it more feasible for us to send representation (thank you!)
- Consider having a conference on the east coast – a scaled-down version of the national conference? Many of our members would have loved to attend the conference in Winnipeg, but it was too cost prohibitive for most.

### ***Action items for President and/or Executive***

- Keep up the great work?

### **Other:**

**Submitted By:** Erin Ling Gillespie

**Date Submitted:** September 13, 2015 – minutes before it was due. Old habits die hard.

NEWFOUNDLAND AND LABRADOR MUSIC SPECIAL INTEREST COUNCIL

**PORTFOLIO:**

Newfoundland and Labrador Music Special Interest Council (NL MSIC)

**Portfolio Holder(s) (name):** Kathy Conway-Ward

**Email:** [catherineconway-ward@nlesd.ca](mailto:catherineconway-ward@nlesd.ca)

**Term of Office: (dates)** November 1 2014 – October 31 2016

**Attachments**

***Progress/highlights over the past year***

The Newfoundland and Labrador Music Special Interest Council (NLMSIC) had a busy year in 2014-

2015. We continued to promote communication and support for our members, through professional development opportunities, various social media channels, and representation at provincial and national events.

The NLMSIC receives strong support from the Newfoundland and Labrador Teachers' Association (NLTA). We are one of nine Special Interest Councils (SICs) within the Professional Development Division of the NLTA. MSIC's President and Vice President attended the NLTA's SIC Leadership Session in St. John's in September 2015, in a collaborative session with other SIC Presidents in Newfoundland and Labrador.

Our provincial conference, Resonate 2014: Collaborate, Motivate, Advocate, was held October 3 and 4 in St. John's, Newfoundland. Two days of professional development sessions were organized for our province's music educators and music education students. Our keynote was Dr. Peter Boonshaft, who also presented several sessions. As well, a roundtable for Promising Practices in Music Education was held, moderated by Dr. Andrea Rose and featured several music educators throughout NL. The MSIC held our BGM and at that time our new set of By-Laws was presented and was accepted by the membership. Special thanks to CMEA Vice President Kirsten MacLaine for attending Resonate 2014 as guest speaker and clinician.

President Kathy Conway-Ward attended CMEA Full Board meetings in Winnipeg in October 2014. At this time, MSIC extended an invitation to the CMEA Board to hold their meetings in St. John's, Newfoundland. The meetings have been rescheduled to October 2016 because of various reasons.

Two of our MSIC Executive, President Kathy Conway-Ward and Communications Officer

Michelle Collins attended the OMEA Soundscapes Conference in London, ON representing our Council. It was a valuable opportunity to create connections and to network with other music educators from across the country, and to gain ideas for MSIC's future conferences.

Our Eastern MSIC affiliate hosted its annual Christmas Suite at the St. John's Arts and Culture Centre, and it was a huge success. At this time, Eastern MSIC presented the Heather McDonald Memorial Scholarship to music education intern, Alyssa Hodder. Eastern also sponsored a choral professional development opportunity as a part of the annual St. John's Northwest Rotary Music Festival.

Three of our student members, Alyssa Hodder, Jonathan Hicks, and Evan Harte were award winners in the CMEA Undergraduate Student Essay Competition. Alyssa received first prize and Jonathan and Evan tied for second prize.

Other initiatives by MSIC include: supporting the CMEA's National Conference in July 2015; sponsoring MSIC members' travel and accommodations for the National Conference through a subsidy grant; initializing a redesign of our Council's website; and promoting various professional development opportunities for our membership.

The NL Music Council also made a contribution to the Kjellrun Hestekin Memorial Scholarship, Memorial University of Newfoundland, on behalf of MSIC members; most of members were former students of Ms Hestekin's at MUN's School of Music.

### ***Concerns/Issues & Solutions***

### ***Action items for Portfolio Holder***

The NL Music Council has begun preparations for its 50<sup>th</sup> anniversary, a celebration/conference which will be held October 14-15<sup>th</sup>, 2016. This coincides with the 40<sup>th</sup> anniversary of Memorial University's School of Music, where many of our MSIC members studied for and received their Music/Music Education degrees. The planning for this conference will continue throughout 2015-2016.

Plans for professional development opportunities in the upcoming school year include a Band Conductors' Boot Camp (clinician TBA) and regional in-services in Central and Western Newfoundland, involving Ouroboros, a five-piece world music ensemble from St. John's.

Vice President Ashley Beresford will represent the MSIC at Full Board meetings in Toronto, October 1-2, 2015.

### ***Action items for Board***

Continued collaborative efforts between Provincial MEAs

### ***Action items for President and/or Executive***

<b><u>Other:</u></b>
<b>Submitted By: Kathy Conway-Ward</b>
<b>Date Submitted: September 9, 2015</b>

<b>COALITION FOR MUSIC EDUCATION IN CANADA</b>
<b>PORTFOLIO:</b> <b>Affiliate Member – Coalition for Music Education in Canada</b>
<b>Portfolio Holder(s) (name): Holly Nimmons</b> <b>Email: <a href="mailto:holly@musicmakesus.ca">holly@musicmakesus.ca</a></b>
<input type="checkbox"/> <b>Attachments</b>
<b><i>Progress/highlights over the past year</i></b>
<p><b>Music Monday 2015</b>  Conducted nation-wide search for a new Music Monday Anthem <a href="http://anthemsearch.ca/">http://anthemsearch.ca/</a>  The winner Connor Ross is a high school student from Bolton ON who wrote “We Are One”. The Anthem <a href="http://www.musicmonday.ca/anthem/">http://www.musicmonday.ca/anthem/</a> was professionally produced by well-known producer/song-writer Rob Wells at The Orange Lounge, a high profile recording studio. The anthem was available for free download on a new Music Monday website <a href="http://www.musicmonday.ca/">http://www.musicmonday.ca/</a>, arranged into 14 choral and instrumental arrangements, translated into 14 languages, provided audio learning tools and produced an official Music Monday video that now has almost 267,000 views  <a href="https://youtu.be/EmMkwwYaN1E">https://youtu.be/EmMkwwYaN1E</a> Created several strategies to engage youth, including social media and launched “We Are Creative” challenge  <a href="http://www.musicmonday.ca/wearecreative/">http://www.musicmonday.ca/wearecreative/</a></p> <p>Held two showcase events linked through a webcast (Place des Arts in Montreal and National Music Centre in Calgary). Videos of the event created, including full webcast, separate showcase events, individual video clips and soon a short highlight video.</p>

<http://www.musicmonday.ca/webcast/>

Warehoused video submissions from across the country

<http://www.musicmonday.ca/videos/>

### ***Youth4Music / for youth – by youth – through music***

Launched new program to provide leadership opportunities for youth to make a difference for music in their schools and communities, including the following activities:

- launched new websites in both official languages <http://youth4music.ca/>  
<http://jeunespourlamusique.ca/>
- held 13 events with youth in NL, PEI, ON, MB, SK, AB, BC
- engaged youth in planning Music Monday
- engaged youth hosts for Music Monday Showcase concerts
- published Youth Voice articles in e-newsletter and **Youth4Music** website
- conducted annual Nufsicisum youth leadership awards, created an info video and awarded 5 new recipients who were highlighted in e-newsletter and website

### **Principals of Music Awards**

Awarded 3 Principals in 2014 with awards <http://musicmakesus.ca/celebrate/principals-of-music-award/> Extended call for 2015 nominations.

### **Wise Voices for Music (Ontario)**

Conducted over 4 community events in Ontario and launched research component of this project to gather information on the state of music education in Ontario

<http://musicmakesus.ca/advocate/wise-voices-ontario/>

### **Success in Music. Success in Life. It's no Coincidence**

Launched an awareness campaign thru a new poster based on a similar poster produced over 20 years ago. The poster was provided free to participants at MEA conferences and is now available for purchase <http://www.musicmakesus.ca/success/HTML/index.html>

### **Casa Musica – an evening of music and meaning**

Held our first gala fundraising event a Casa Loma in Toronto. The event was a community-building and goodwill success. <http://musicmakesus.ca/casamusica/>

### ***Concerns/Issues & Solutions***

The need is greater than the capacity to meet it. We have been successful in achieving project based funding, which brings with it a set of deliverables and a percentage to support administration. However, we are concerned about sustaining the general operations of the Coalition so we can sustain the momentum and grow our capacity to meet the needs.

The pressure to “compete” for attention, financial support, and engagement in a society that is increasingly overwhelmed with the noisy demands of competition; especially when our true coalition nature reflects cooperation, inspiration, innovation and collaboration in a sector for children and youth that should be removed from such completion.

**“rising tides float all boats”**

***Action items for Portfolio Holder***

- launching new Music Makes Us website
- releasing a Highlights Report of achievements for 2013-2015
- launching membership program
- releasing an election kit for the Oct 2015 federal election
- preparing for Music Monday 2016 (Showcase in Toronto with new strategies to give primary focus to music programs across the country)
- launching *Women's Empowerment Through Music* initiative as a means of commemorating the Heritage milestone of the centenary when women first got the vote in Canadian provinces (MB, SK, AB, BC, ON)
- launching an initiative that explores the connection between music and hockey as a means of commemorating Heritage milestone of the beginning of the NHL
- preparing for Music Monday 2017 (several showcases across the country to celebrate Canada's Sesquicentennial)
- consider new awareness campaign

***Action items for Board***

- communication about Coalition programs to CMEA and MEA membership, especially
  - o the Principals of Music Awards (deadline Oct 31)
  - o *Youth4Music* – encouraging youth to check it out and sign up
  - o Preparing for Music Monday 2016

***Action items for President and/or Executive***

**Other:**

**Submitted By: Holly Nimmons, Executive Director**

**Date Submitted: September 24, 2015**

MEMBERSHIP COORDINATOR

**PORTFOLIO:  
Membership Coordinator**



**Portfolio Holder(s) (name): Gena Norbury**  
**Email: eflat@rogers.com**

**Term of Office: (dates)**  
**December 1, 2013-2017?**

***Progress/highlights over the past year***

- Maintained the list of members from each MEA
- Created e-distribution lists for all members
- Maintained the list of subscriptions
- Send lists to Britannia Printers as required
- Send hard copies to contributors as requested
- Answer emails from EBSCO and other providers when Journals are late or missing
- Send in all Journals to our on line ProQuest provider

***Concerns/Issues & Solutions***

- Only after a couple of years in this role did I become aware of the 'free' Journals to certain corporate members. I have now added those members to the list. However, I do not have e-mail information for these groups so they will be sent a hard copy for now, as in the subscriptions. We presently have no corporate members to my knowledge. I sent out a letter twice since starting but have received nothing in return. I have been asked for some information from Wenger that I am unable to answer. We have attempted to find out who sent the original request but no luck so far. Mysterious? If they are not paying corporate members, should they still be receiving the free Journal? Could I please have a list of current corporate members perhaps MDT can tell me who has paid.
- Most contributors are not paying CMEA members. I have been asked numerous times to send multiple copies. What is the policy?
- There are still no members from YMEA and one President has still not paid membership to my knowledge.
- New email format has issues as numerous e-dresses are not working. Leslie Linton is working on this for us. Connected with Kara and are cross referencing the lists.
- HLM-not sure of who receives the Journal. May I kindly ask that these members are added to the provincial MEA lists and a tag is included such as HLM?
- We gave the SWETS subscribers several months to find a new provider. (SWETS went bankrupt) I have now removed those who did not find a new provider. Most went with EBSCO.
- Wondering why many institutions do not receive the Journal while on the list for mailing. I end up re-sending a copy therefore costing CMEA more. Are Postage Savers through Canada Post and if so, what is the protocol?
- I asked this awhile back but just thought I would mention to the new leadership-on the website I questioned why Carl Orff Canada-(Alberta) is a National Affiliate. Again, to my knowledge they have not provided a paying membership.

***Action items for Portfolio Holder***

- Continue to liaise with Leslie Linton, Editor, to update the non working emails.
- Document those members who still wish to have a hard copy of the Journal (about a dozen responded)
- Continue the jobs listed above

***Action items for Board***

- **Kathy Conway-Ward:** Can you confirm whether Festival 500 still exists?

**Action items for President and/or Executive**

- Provide me with definitive answers where possible.

**Other:** I would like to personally thank Kirsten for her note of encouragement from the CMEA. It is my pleasure to serve in this capacity but I feel guilty when I suddenly find out something I should have been doing. I will be insuring that the details will be available for future coordinators. Thank you for your understanding.

**Submitted By: Gena Norbury**

**Date Submitted: September 14, 2015**

BIENNIAL BOOK SERIES

**PORTFOLIO:**

Biennial Book Series: *Research to Practice*

**Portfolio Holder(s) (name): Susan O'Neill**

**Email: [sao@sfu.ca](mailto:sao@sfu.ca)**

**Mailing address: c/o Faculty of Education, Simon Fraser University**

**Attachments**

**Progress/highlights over the past year**

This year marked the publication of the sixth volume in the Biennial Book Series *Music and Media Infused Lives: Music Education in a Digital Age* (edited by Susan O'Neill). It contains contributions by 23 authors from Canada and other countries around the world with a Foreword by Peter Webster. The book examines wide-ranging issues associated with music education and digital media technologies. This book is available in both print and as an e-book (Kindle Edition) on Amazon.ca.

This year also involved planning and preparation for receiving chapter submission for the next book (Volume 7) of the Research to Practice series *21st Century Music Education:*

***Informal Learning and Non-Formal Teaching Approaches in School and Community Contexts***, which will be edited by Ruth Wright (Lead Editor), Betty Anne Younker and Carol Beynon. We received many high quality submissions and after a review process of chapter proposals by members of the Publications Advisory Board, a total of 25 chapters were accepted for inclusion in the book by authors from Canada, Australia, USA, Brazil, Portugal, UK, Italy, Greece, Norway, and Sweden. As such, our next book will be the most international to date in terms of author contributions. This signals the recognition and high regard the international music education community holds for our book series. Authors have been asked to submit their draft chapters by December 15th. As the next stage in the publication process, each draft chapter will then be sent out to two reviewers for blind-review. We anticipate publication of this book in Fall 2016. In planning this book, I would like to thank Ruth Wright for her work with me on the Call for Chapters, and the assistance of members of the Publications Advisory Committee (Betty Hanley, Lee Willingham, Leslie Linton and Andrea Rose) and Editors of the book (Ruth Wright, Betty Anne Younker and Carol Beynon) with reviewing the chapter proposal submissions.

***Concerns/Issues & Solutions***

***Action items for Portfolio Holder***

***Action items for Board***

***Action items for President and/or Executive***

**Other:**

**Submitted By: Susan O'Neill**

**Date Submitted: September 24, 2015**