

The Canadian Music Educator Submission Guidelines

The *Canadian Music Educator* publishes a broad spectrum of articles, research reports, opinion pieces, and descriptions of successful teaching strategies and general practices in music education. Authors wishing to contribute should keep the following in mind:

- contributions should be pertinent to current or evolving music education practices or issues
- contributions should be clearly and concisely written, directed towards one or more of the following: elementary or middle school music teachers, general elementary or middle school classroom teachers, secondary music teachers, private studio music teachers, college and university instructors, parents of music students, musicians
- contributions should not normally exceed 4000 words, and shorter articles or brief items are welcome
- all contributions must open with a 50-100 word abstract summarizing content
- illustrations, graphics, photos, if good quality, are welcome
- contributions are welcome in either English or French
- contributions should be prepared in APA format

Submission deadlines: *January 6, April 6, July 6, October 6* (every year)

- Contributions are to be submitted by email, in MS Word, RTF or Simple Text attachments (**NOT pdf**).
- Authors are to submit a current good quality JPG headshot and a short biography.
- All contributions are subject to editing.
- All contributions received will be acknowledged.
- Regrettably, some contributions may not be used for publication.
- Peer review is available on request.*

Submit contributions by email to the editor - Dr. Leslie Linton: llinton5@uwo.ca

*If you wish the contribution to be peer reviewed, please submit it with that request to Dr. Leslie Linton: llinton5@uwo.ca

Copyright Transfer

In order for submissions to be published in the *Canadian Music Educator* contributors must agree to the conditions outlined in the CME Copyright Transfer document and must return a signed copy of this completed document to the editor by fax, post, or email (PDF of scanned, signed document attached). For a copy of the CME Copyright Transfer document, please contact the editor.

Detailed Directions for Formatting Articles

1. All lower punctuation inside upper – e.g., “This is a quote.” or The trumpet went “dead,” but the conductor stayed “alive.”
2. Sequences of items should each have a comma (before the last “and”). E.g., “People joined in, sang heartily, and danced in the background.” 3.

Only 1 space between sentences. Never use two or more.

4. Use no underlining.
5. Titles of books or journals are in italics (not underlined).
6. Headings are in bold not underlined.
7. Use no running heads. You may suggest a running head at the beginning of the document.
8. Use endnotes (**no footnotes.**)
9. Use a line space between paragraphs; do not indent.
10. Do not double space text – single space body of text.
11. Internal referencing: standard APA
12. Make suggestions for highlighted text that can go in boxes (not more than about 15 words).
13. Reference lists may use author's full name.
14. Reference lists – basic APA with italics instead of underlined. Single space and, indent second line, as in the examples below.

Csikszentmihalyi, M. (1996) *Creativity: Flow and the psychology of discovery and invention*.
New York: Harper Collins.

Odam, G. (2000). Teaching composing in secondary schools: The creative dream. *British Journal of Music Education*, 17(2), 109-127.

Updated by Leslie Linton July 2017